**The Academy of Economic Studies in Bucharest**

Date: July 13th, 2023

**ANNOUNCEMENT**

The Bucharest University of Economic Studies (BUSE) is organizing a selection for the following position**: International expert in energy** (copyright), within the project **"The Potential for Sustainable Biomass in the Romanian Energy Sector".**

The maximum duration of services is 30 hours, for a fixed period, until September 30 2023.

**A.** To participate in the selection, candidates must meet the following **general and specific conditions:**

**1. General conditions:**

1. has the minimum age regulated by the legal provisions;
2. has Romanian citizenship, citizenship of other member states of the European Union or of states belonging to the European Economic Area;
3. has full exercise capacity;
4. has a state of health corresponding to the position for which their are applying, certified on the basis of the declaration on their own responsibility;
5. fulfills the conditions of studies and, as the case may be, seniority or other specific conditions according to the requirements of the position;
6. has not been definitively convicted for committing a crime against humanity, against the state or against the authority, on the job or in connection with the job, which prevents the administration of justice, forgery or acts of corruption or a crime committed with intention, which would make it incompatible with the exercise of the function, except for the situation in which the rehabilitation intervened.

**2. Specific conditions:**

1. level of education: higher education completed with a bachelor's degree;
2. field of studies: -
3. seniority in the job specialty: -
4. Other specific conditions (PC operating knowledge, other skills and abilities, etc).
5. Experience in conducting studies within research projects/projects with European funding is an advantage.

B. The selection will consist of:

1. **Evaluation of selection files**
2. **Interview: structured interview**
* *the date and time of the interview:* will be communicated simultaneously with the display of the results when evaluating the selection files*;*
* *the location of the interview:* will be communicated simultaneously with the display of the results when evaluating the selection files.

The tests are eliminatory, the minimum score obtained for each test being 50 points.

**C.** Thematics and bibliography:

1. **Thematics**
* Implementation of projects financed from Norwegian funds: guidelines, procedures, specific legislation;

Request for financing related to the project *"The Potential for Sustainable Biomass in the Romanian Energy Sector"*

1. **Bibliography:**
2. MIPE legislation, Regulation on the implementation of the Norwegian Financial Mechanism 2014 – 2021.

 **D.** Selection files documents:

1. Description;
2. Application for registration to the competition addressed to the BUSE Rector;
3. Declaration on own responsibility, according to the National Education Law no. 1 of 2011, respectively, if the candidate has/does not have a spouse or relatives, up to the third degree inclusive, who are employees of the Academy of Economic Studies in Bucharest in a position of management, control , authority with the position put up for competition, nor the position, to which he applies, is not in a position of management, control, authority with his spouse or relatives and relatives, up to the third degree inclusive, employees of the University;
4. Copy of the identity document or any other document certifying the identity, according to the law, as the case may be;
5. Copy of the marriage certificate, if applicable
6. The criminal record or a declaration on his own responsibility that he has no criminal history that would make him incompatible with the position for which he is applying.
7. The medical certificate attesting to the appropriate state of health issued no more than 6 months before the contest by the candidate's family doctor or by the authorized health units, or the self-responsible declaration, with the obligation to complete the contest file with the certificate medical no later than the date of the first test of the competition, if applicable.
8. Curriculum vitae in European format (www.cveuropean.ro/cv-online.html) – signed and dated on each page;
9. Copy of the work book, or as the case may be, certificates certifying seniority in work, in the profession and / or in the specialty of studies;
10. Copies of documents certifying experience in the field of activity specific to the project;
11. Copies of documents certifying the level of studies and other documents certifying the completion of specializations, as well as copies of documents certifying the fulfillment of the specific conditions provided for occupying the position.
12. Other relevant documents for the selection.

The documents provided for in points 3, 7, 8 and 9 will also be presented in original, in order to verify the copies compliance with them.

**E.** Contact details:

The selection files will be submitted until July 20 2023, 16:00 hours, at the BUSE Bucharest Registry, via the contact persons stated below;

Point of contact: Nedelcu Catalina / Pascu Florentina

e-mail: catalina.nedelcu@fabiz.ase.ro / florentina.marin@ase.ro

**F.** Selection calendar:

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| --- | --- | --- |
| **No.** | **Activities** | **Date** |
|  | The publication of the announcement | July 13 2023 |
|  | Submitting the candidates’ competition files to the BUSE Registry and checking the documents in the file | July 20 2023 |
|  | The selection of files by the members of the selection committee | July 21 2023 |
|  | Displaying the results of the file selection | July 21 2023 |
|  | Submission of appeals regarding the results of file selection | July 24 2023 |
|  | Displaying the result of the resolution of appeals | July 25 2023 |
|  | Interview | July 26 2023 |
|  | Communication of the results after the interview | July 26 2023 |
|  | Submitting appeals regarding the interview result | July 27 2023 |
|  | Displaying the result of the resolution of appeals | July 27 2023 |
|  | Displaying the final result of the selection | July 27 2023 |
|  | Appointment to the position | After the approval of B.C.A. |

Date: July 13, 2023

Project Director,

Lecturer, PhD, Alexandra Cătălina Spirescu (Nedelcu)